

LOCATION SCOUTING CHECKLIST

Location:

Production details:

Title:	
Director:	
Producer:	
Shooting Date:	
Days:	

Set(s):

Aesthetics:

- Does the location work for the scene/story/director's vision?

☐ YES ☐ NO

- What works about?

- What does **not** work about?

- Is the location **accurate** to the period/setting of the story?

☐ YES ☐ NO

- Will the location require physical modifications?

☐ YES ☐ NO

- What physical modifications will be required?

- Will the location require VFX modifications?

☐ YES ☐ NO

- What VFX modifications will be required?

- Are there any parts of the location camera must avoid?

☐ YES ☐ NO

- Is there a preferred time of day to shoot at/in the location?

☐ YES ☐ NO

- Does the location offer any unique aesthetics opportunities?

☐ YES ☐ NO

- Does the location eliminate any aesthetic options (cam movements, lighting, etc)?

☐ YES ☐ NO

- Other / Notes:

Logistics:

- Do trucks have direct access for load-in? ☐ YES ☐ NO
- Is there dedicated space for equipment staging? ☐ YES ☐ NO
- Is there dedicated space for talent holding? ☐ YES ☐ NO
- Is there dedicated space for video village? ☐ YES ☐ NO
- Is there dedicated space for craft? ☐ YES ☐ NO
- Are there on-site bathrooms/toilets available for cast/crew? ☐ YES ☐ NO

- Is there dedicated space for lunch? ☐ YES ☐ NO

- How catering will load into their designated space?

- Does the location require significant foot travel from area to area? ☐ YES ☐ NO
- Will the location require traveling outside the studio area? ☐ YES ☐ NO
- Will the location require a company move? ☐ YES ☐ NO
- Will the location require pre-light day? ☐ YES ☐ NO
- Will the location require a set pre-dress day? ☐ YES ☐ NO
- Will the property owner allow load-in/drop-off prior to shooting day? ☐ YES ☐ NO

- At what additional costs?

- Other / Notes:

Infrastructure:

- Does the location have sufficient power supply for production? ☐ YES ☐ NO
- if not, is there enough space for adequate power gen?
- Will production have access to power breakers? ☐ YES ☐ NO
- Are there working power outlets at the location? ☐ YES ☐ NO

- how many

- will they be accessible from set?

- will they be available to individual departments away from set?

- Will be production able to shut off water in case of emergency? ☐ YES ☐ NO
- Will be production able to shut off gas in case of emergency? ☐ YES ☐ NO
- Will be production able to shut off air con/heating/ventilation systems? ☐ YES ☐ NO
- Are there any sprinkler systems on-site? ☐ YES ☐ NO
- Is there a parking lot on-site and available to production? ☐ YES ☐ NO
- Is street parking available near the location? ☐ YES ☐ NO
- Will the location provide Wi-Fi? ☐ YES ☐ NO
- Will cast and crew able to access toilets/bathrooms on-site? ☐ YES ☐ NO

- how many?

- Will the location adequately covered by production insurance? ☐ YES ☐ NO
- Will the property owner sign a location release? ☐ YES ☐ NO

- Other / Notes:

Potential Challenges:

- Are there any potential noise hazards in the vicinity of the location?
(ie airports/train stations/schools/etc) ☐ YES ☐ NO
- Are there any potential noise hazards within the location itself?
(ie HVAC/appliances/etc) ☐ YES ☐ NO
- Will the location expose cast/crew to potential weather or temperature hazards? ☐ YES ☐ NO
- Are there any safety concerns inherent to location itself? ☐ YES ☐ NO
- Will the location will be open to public during filming hours? ☐ YES ☐ NO
- Does the location have any clearance issues? ☐ YES ☐ NO
- Does the location come with strict/burdensome rules of use? ☐ YES ☐ NO
- Other / Notes:

Potential Advantages:

- Can the location be used for more than one shooting set? ☐ YES ☐ NO
- Is the property owner amenable to the production? ☐ YES ☐ NO
- Does the location come with built-in HMU or production facilities? ☐ YES ☐ NO
- Is the location a walk-away? ☐ YES ☐ NO
- Will the location allow early drop-off/load-in? ☐ YES ☐ NO
- Does any of the crew have any relation to the location/owner? ☐ YES ☐ NO
- Other / Notes: